



DEPARTMENT OF THE ARMY
VETERINARY SERVICES, FORT KNOX BRANCH, ALLEGHENY DISTRICT
FORT KNOX KY 40121-5520

VETERINARY TREATMENT FACILITY POLICIES-WPAFB

- 1) All persons using this facility must present either a US Armed Forces Identification and Privilege Card (DD2A) or a Uniformed Services Identification and Privilege Card (DD1137).
- 2) Children under the age of twelve years are discouraged from accompanying pet owners into the animal clinic on clinic days. This policy is for your child's safety and health
- 3) All pets must be **ON A LEASH OR IN A CARRIER** when brought into the clinic.
- 4) There is an appointment **NO SHOW POLICY** posted. If you are 15 minutes late or more, you may be asked to reschedule. If you need to cancel, you must call 24 hours before the appointment. Three consecutive no-shows may result in the loss of clinic privileges.
- 5) If you have pets **LIVING ON BASE** with you, you are **REQUIRED TO REGISTER** and establish records for them at the VTF, even if you will not be using this facility for pet care. These records must be updated whenever your pet receives new shots.
- 6) If you **PCS** or you no longer own your pet for any reason, it is your responsibility to **PICK UP YOUR PET'S RECORDS** and/or notify us that you no longer have this pet.
- 7) All pets are seen on an **APPOINTMENT-AVAILABLE BASIS**. There may be occasions when you will be unable to get an appointment with the VTF. It is ultimately your responsibility to keep your pets current on vaccinations, whether it is through the VTF or at an off-base clinic. Failure to do so may result in loss of pet privileges on base and/or loss of base housing privileges. (SEE WPAFB INSTRUCTION 48-101)
- 8) **NO BREEDING**- Breeding your pets for commercial gain/profit will deny you future use of the Veterinary Clinic. The Government will not subsidize such an operation. This includes sale of an accidental litter.

I HAVE READ AND UNDERSTAND THIS POLICY LETTER.

Owner's signature

Date

JAMES T. COBB
MAJ. USA
Chief, Veterinary Services
ALDVC, Ft. Knox Branch